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First regular session 2000
24-28 and 31 January 2000, New York
Item 1 of the provisional agenda

DRAFT WORK PLAN FOR THE EXECUTIVE BOARD IN 2000

I. OVERVIEW

1. The draft annual work plan 2000 was prepared by the Executive Board Secretariat in close consultation with the Bureau of the Executive Board, on the basis of the list of items for 2000 (DP/1999/CRP.11) agreed to by the Board at the third regular session 1999. The need for consultations arose, in particular, owing to the adoption of the multi-year funding framework (MYFF) in UNDP and the consideration of the Administrator's Business Plans.

2. The Bureau held three official and three working-level meetings from October to December 1999 to review various aspects of the work plan. While the consultations related primarily to the work plan for 2000, attention was also given to planning for subsequent years.

3. The primary objectives of the consultations within the Bureau were:

(a) To ensure that the Executive Board maintains its vital strategic and policy guidance role by considering the modalities to examine issues brought before it;

(b) To streamline the work of the Board by examining ways to optimize the number of reports requested/reviewed and to group related items to allow for enhanced discussion and decision-making;

(c) To enrich the discussion of UNDP country cooperation frameworks (CCFs) and UNFPA country programmes, and their reviews, taking into account the large number of such documents that will be submitted to the Executive Board in 2000-2001. Elements considered included the possible linkage with the United Nations Development Assistance Framework (UNDAF) process, country reviews to be selected for consideration in relation to the focus given to specific sub-goals in the results-oriented annual report (ROAR), scheduling of field visits to coincide with discussions of CCFs, country programmes or reviews, and the selection of themes to be considered at sessions of the Board held jointly with other funds and programmes;

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(d) To rationalize the timing of sessions and periodicity of items for 2001 and beyond, taking into account all the above-mentioned points as well as any new annual reporting requirements for UNDP and UNFPA.

4. It is proposed that a similar process of consultation with the Bureau of the Executive Board be followed to draw up the annual work plan for 2001, which would be submitted to the Board at its first regular session 2001.

II. UNDP

5. The Executive Board may wish to focus its discussions on the following highlighted elements of the draft work plan that relate to UNDP.

A. Management reform

6. The Administrator's Business Plans, 2000-2003, submitted at the current session, contain the major principles relating to the renewal of UNDP. A number of elements of the Business Plans will be submitted at subsequent sessions. For example, the proposed role of UNDP in crisis and post-conflict situations will be submitted to the Executive Board at its second regular session. Discussions within the Board on the Business Plans may thus result in revisions to the Executive Board work plan.

B. Programme results

7. The year 2000 is the first year in which all aspects of the first UNDP MYFF, 2000-2003, approved by the Executive Board in decision 99/23, will be considered by the Board. For practical purposes, in 2000, the funding meeting for UNDP will again be held at the second regular session of the Board while the ROAR will be considered at the annual session. The Bureau agreed that the Board may wish to consider holding its annual sessions beyond 2000 in May with a view to linking the funding meeting and the ROAR, as originally envisaged.

8. The ROAR will provide an analysis of development results, to which UNDP has contributed, including the contributions of the UNDP-associated funds and programmes. As agreed with the Bureau of the Executive Board, the ROAR for 1999 will focus on the following three sub-goals of the MYFF:

(a) The enabling environment for sustainable human development - Sub-goal 2: Strengthen capacity of key government institutions for people-centred development and foster special cohesion;

(b) Poverty eradication and sustainable livelihoods - Sub-goal 1: Promote poverty-focused development and reduce vulnerability;

(c) UNDP support to the United Nations - Sub-goal 1: Provide effective and integrated follow-up to United Nations global conferences within the context of sustainable human development.

9. It should be noted that while the MYFF is linked to reaching a target in core resources, the ROAR will include analysis of activities resulting from non-core funding. The ROAR will also specifically include information on the influence on programming of non-core resources, as requested in decision 98/2 (see also para. 11 below) as well as the operationalization of the guiding principles (decision 98/1).

10. The Executive Board continues to be guided by decision 96/7 with regard to approval of CCFs and their reviews. As noted above, given the large number of reviews and second CCFs expected in 2000 and 2001, the Board may wish to examine the review modalities for those programming instruments with a view to allowing for a more substantive discussion.

C. Budget and finance

11. The annual review of the financial situation, submitted to the Executive Board at its third regular session, provides the third tier of the Administrator's annual reporting to the Board, following the Business Plans and the ROAR. Information requested by the Board in decision 98/2 on non-core resources will be provided in the context of the annual review. It should also be noted that an evaluation of non-core resources, requested in decision 98/2, will be submitted to the Board at the annual session 2001.

12. As envisaged in decision 99/23, an update to the biennial budget 2000-2001 may be submitted to the Executive Board at its third regular session, taking into consideration any new initiatives launched during the year.

D. Annual report of the Administrator

13. The Administrator will be reporting to the Executive Board in the course of 2000 in three clusters, as noted above (management reform, programme results, and the annual review of the financial situation). To complement that reporting, the Administrator proposes to provide a brief overview of principal policy issues and developments in the organization, relating to the three clusters, and including reporting on items required by legislation.

III. UNFPA

14. The year 2000 is a pivotal year for UNFPA. The key actions adopted by the General Assembly for the further implementation of the Programme of Action of the International Conference on Population and Development (ICPD) have important implications for the work and programme of UNFPA, and, correspondingly, for the Fund's interaction with its Executive Board.

by improving programming, management effectiveness and accountability. The preparation of the multi-year planning, management and funding framework has been a participatory process that has involved all units in the Fund, includi feasibility studies to assess the strengths, constraints and capacity-buildin needs of UNFPA country offices to implement the multi-year planning, manageme and funding framework and a results-based management approach.

Action

20. Some of the elements considered by the Bureau, such as enriching the discussion on UNDP and UNFPA programming instruments, will require further review by the Executive Board if it wishes to amend its legislation in this area.

21. The work plan contained in the annex below, taking into account the elements highlighted above, is submitted for the approval of the Executive Board.

Annex

Draft annual work plan 2000 of the Executive Board of UNDP and UNFPA

First regular session: 24-28 January and 31 January p.m.

Item 1. Organizational matters

- Election of the Bureau of the Board for 2000
- Adoption of the agenda and work plan for the session
- Adoption of reports of annual session and third regular session 1999
- Adoption of the annual work plan 2000 of the Executive Board

UNDP segment

Item 2. UNDP Business Plans, 2000-2003

- UNDP Business Plans, 2000-2003
- UNDP 2001: A comprehensive assessment of the change process

Item 3. Country cooperation frameworks and related matters

Item 4. Financial, budgetary and administrative matters

- Revised UNDP Financial Regulations and Rules and report of the Advisory Committee on Administrative and Budgetary Questions
- UNDP regular funding and cash flow management

Joint UNDP and UNFPA segment

Item 5. UNDP and UNFPA reports on implementation of recommendations of the Board of Auditors 1996-1997

Item 6. Field visits: Report on field visit to Bulgaria and Georgia

UNFPA segment

Item 7. Country programmes and related matters

- Country programmes

- Intercountry programme, 2000-2003

- Review of intercountry programme, 1996-1997

Item 8. Financial, budgetary and administrative matters

- Report on administrative and operational support costs reimbursed to UNFPA (decision 98/22)

- Revision of financial regulations

Item 9. Technical Advisory Programme, 2000-2003 (decision 99/19, para. 11)

- Establishment of a country technical services team office to cover countries with economies in transition

Item 10. Other matters

- Coordinating Committee on Health (oral report)

Joint session of the Executive Boards of UNDP/UNFPA and of UNICEF with the participation of WFP

(1/2 day on 31 January)

Item 11. The United Nations Development Assistance Framework process in India

Second regular session: 3-7 April

Item 1. Organizational matters

UNFPA segment

Item 2. Country programmes and related matters

Item 3. Sector-wide approaches

Item 4* Resource mobilization

- Report on multi-year planning, management and funding framework (decisions 99/13, 99/5)
- Funding commitments to UNFPA

Item 5. Emergency assistance

- Report on UNFPA support of reproductive health in emergency situations (decision 99/6)

Joint UNDP/UNFPA segment

Item 6. Reports to the Economic and Social Council

UNDP segment

Item 7* Funding commitments to UNDP

Item 8. Evaluation

- Role of UNDP in countries in crisis and post-conflict situations
- Relationship between UNOPS and UNDP

Item 9. Country cooperation frameworks and review reports

Item 10. United Nations Development Fund for Women

Item 11. Other matters

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* Note: Items 4 and 7 will have to be considered on the first three days of the session as the heads of UNDP and UNFPA will have to leave for the ACC meeting by evening of Wednesday, 5 April.

Annual session: 13-23 June (Geneva)

Item 1. Organizational matters

UNFPA segment (13-16 June)

Item 2. Report of the Executive Director for 1999

Item 3. ICPD+5 (decision 99/18)

Item 4. Work plan and request for programme expenditure authority

- Work plan and request for programme expenditure authority
- Report on status of financial implementation of country programmes and projects

Item 5. Evaluation

- Periodic report on evaluation activities

Item 6. Information and communication strategy (oral report)

Item 7. UNFPA programming process

Item 8. Resource mobilization

- First funding session/follow-up to MYFF

Joint segment (16 June)

Item 9. Internal oversight

Item 17. Other matters: Progress report on HIV/AIDS

UNDP segment (19-23 June)

Item 10. Annual report of the Administrator, including the ROAR

Item 11. Resource mobilization

- Multi-year funding framework: Proposals for revision and updating of the MYFF (decision 99/23, para. 10)

Item 12. Evaluation

- Annual report of the Administrator on evaluation
- Evaluation of the round-table process

Item 13. Communication and advocacy strategy

Item 14. United Nations Volunteers

Item 15. Country cooperation frameworks and related matters

- CCFs and review reports
- Regional cooperation frameworks and review reports

Item 16. UNOPS: Annual report of the Executive Director, including implementation of decision 99/17 on personnel matters

Item 17. Other matters

Third regular session: 11-15 September

Item 1. Organizational matters, including list of items for 2001

UNDP segment

Item 2. Financial, budgetary and administrative matters

- Annual review of the financial situation, including decision 98/2 on non-core resources (amount, origin and distribution)
- Update on 2000-2001 budget
- UNDP: Utdated resources allocation framework - decision 99/23, para. 10
- Audited accounts, activities of IAPSO and subcontracts awarded and major equipment contracts

Item 3. Country cooperation frameworks and related matters

- CCFs and review reports
- Assistance to Myanmar

Item 4. Technical cooperation among developing countries

- Follow-up to decision 99/11

Item 5. UNOPS: Financial, budgetary and administrative matters

- Revised budget estimates

UNFPA segment

Item 6. Technical Advisory Programme

- Progress report on Technical Advisory Programme arrangements (decision 99/19, para. 9)

Item 7. Financial, budgetary and administrative matters

- Report on estimated income for 2000 - decision 99/21, para. 10
- Annual financial review, 1999

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Item 8. Resource allocation system

- Report on the review of the system of resource allocation (decision 96/15)

Item 9. Country programmes and related matters

Item 10. Other matters